HOW TO JOIN MS TEAMS

Using Computer Device

1) Open preferred browser, enter the link from PG and click 'Continue on the browser' when its loaded



2) Click 'Allow this time'



3) Type in your name as per instruction (This is to identify the correct parent. Incorrect naming will be removed/deny from the briefing)

4) Click 'Join now' once name is entered



5) Organizers will admit you once the meeting is about to begin



Using Mobile Phones/Tablet

08:45

1) Search and install "MS Teams" app in Apple App Store or Google Play Store.



Microsoft Teams Microsoft Corporation

2) Open the link in PG and MS Teams app will open and load automatically

3) Type in your name as per instruction

(This is to identify the correct parent. Incorrect naming will be removed/deny from the briefing)

4) Click 'Join now' once name is entered



5) Organizers will admit you once the meeting is about to begin



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		Cancel Join now

OR Open <u>https://teams.microsoft.com/v2/</u> on browser

1) Click on "Join a meeting"



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OR Open MS TEAMS apps

Click on "Join a meeting" Key in Meeting ID and passcode



SEE YOU SOON!